

Recap of HACA Board meeting held at Mike & Jerry McLennan's on 9/29/07

Present:

Craig Langseth  
Mark Witte  
Terry Arnold  
Mike McLennan  
Chuck Brown  
Karen Morris  
Marlene Collins

Absent:

Keith Yutzy  
Bonnie McMurtry  
Claire Zadow  
Al Bulgawicz

### Board Meetings

After discussion, it was decided that the Board would meet four times during the year, which will be held in conjunction with the general membership meetings. Additional meetings, at the president's discretion and as needed, will be held via email or conference call. Terry Arnold has agreed to set these conference call meetings up if they are required.

### General Membership Meetings

Al Bulgawicz will coordinate the annual meeting schedule. As discussed at this meeting and the prior meeting at Haven Hill, Al will organize four "general membership" meetings which can be educational, clinics, or drives. Bearing in mind our diverse interests, the purpose of the general membership meetings is to reach out to all our members and offer something for everyone. **Al, you may wish to put a committee together from the general membership to assist you.**

### Safety Committee

It was decided that a six-person Safety Committee be established, with three experienced members and 3 three novice driver members. From the committee will be drawn a "safety officer" that will inspect turnouts at every HACA function. The Safety Officer will have the authority to ask a person not to drive at the event if they are not deemed safe and cannot be brought into a safe condition. Craig Langseth has agreed to chair this committee. Mike McLennan and Mark Witte have also agreed to serve. Craig will ask three more less experienced HACA members to serve on the committee. **Craig, I will be glad to help you with this if needed.**

In conjunction with the establishment of the Safety Committee, we request that Al take the first available opportunity for a general membership meeting and address the subject of safety. Karen Morris said that Bill Peacock is willing to

speak on the subject of carriage maintenance, which would work in nicely with this safety meeting.

### Events

In order to lessen the load of the “Events Chairman”, we would like to establish committees to represent the various interests of the membership. Stella Gordon has agreed to serve as chairperson of a committee to organize recreational drives and distance drives. I will ask Stella to pick some other members to help her in this task. We need to establish what other committees should be formed. I suggest we send out a very brief questionnaire to all members, asking them to identify what type of driving interests them most. From the feedback we should be able to set up committees. If I don’t hear back from you with objections, I will proceed with this plan.

### Membership

On the subject of membership, Sandy Smith is the Membership Committee Chairman. This has been a “one-man” job in the past, but it was suggested that Sandy find a couple of people to help her with this task. We are seeking someone with graphic art experience that would be able to create a HACA poster which could be distributed to members and posted in feed stores, etc. We want each new member to get a welcome letter, a list of activities, a newsletter and a membership roster. We also discussed have a presence at other equine events to promote HACA and solicit new members. I have told Sandy I will help her with creating the roster and welcome letter.

### Equipment

Due to time constraints, we didn’t get to one subject I wished to cover. Keith Yutzy has been equipment manager in the past (thank you, Keith), but because of the demands of his current job it is unlikely he will have the time to continue with this responsibility. I suggest that we get another equipment manager that would be responsible for keeping the HACA trailer stocked with the necessary supplies. I think Chuck Brown would do well in this job. **Chuck, would you be willing to serve as “Equipment Manager?”** Terry Arnold made a good suggestion - that if the trailer is used for a non-HACA event that a small fee is charged (\$25.00) to offset the cost of replenishing supplies. Unless I hear back from you with objections to this fee, I would like to implement it immediately.

If I have forgotten anything or this information differs from your understanding, please advise.

Thank you all for attending this meeting and for your thoughtful contributions. I think a good deal was accomplished in a relatively short time.

**NOTE TO CLAIRE:** You may be able to use these notes to create minutes for the meeting. Karen Morris was also taking excellent notes that may be able to fill in any blanks. I have forwarded her notes to you via email. If you need to reach her, try 281-488-3773 or [mithrilmom@hotmail.com](mailto:mithrilmom@hotmail.com). Thanks!